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OFFICE OF HUMAN RESOURCES

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1201 MAIN STREET, SUITE 800
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0900

SAMUEL L. WILKINS
DIRECTOR

MEMORANDUM

TO: Human Resources Directors of Agencies, Departments, Institutions, Boards, and Commissions

FROM: Samuel L. Wilkins, Director
Office of Human Resources

DATE: December 14, 2005

SUBJECT: Agency Head Pay Increase Effective Date

Yesterday, the Budget and Control Board approved salary increases for agency heads. This e-mail is to serve as the first notification with an official memorandum to follow. All increases will be effective the first pay date on or after January 1, 2006. For those agencies on the Comptroller General's payroll, please enter the payroll effective date as December 2, 2005 so that the increase is reflected in the January 2, 2006 paycheck.

FAX
(803) 737-0968